

Notice of Motion by Ch 13 Trustee and Notice of Hearing if Objection Received

Instructions:

Select *Bankruptcy*

Select *Chapter 13 Trustee*

Enter case number

Verify case number is correct

Select Document Event: [Notice of Motion and Notice of Hearing if Objection Received](#)

Select Party

- Party filer not listed, Add/Create New Party

Browse, Verify and attach the correct pdf file

- Add attachments, if applicable

Enter Hearing Information

- Hearing Date (00/00/0000)
- Hearing Time
- AM or PM
- Location - select telephone conference or hrg location

Select if document Refers to Existing Event

- Narrow search by entering category type. Highlight all categories if unsure which category.
- Narrow search further by file date range or document # range.
- Select event

Review Docket Text for accuracy

Warning!! Verify entry is correct before submitting.